

DISCRIMINATION IS AGAINST THE LAW

FERTILITY CENTER, LLC complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. FERTILITY CENTER, LLC does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

FERTILITY CENTER, LLC provides free aids and services to people with disabilities to communicate effectively with us, such as:

- qualified sign language interpreters
- written information in other formats (large print, audio, accessible electronic formats, other formats)

provides free language services to people whose primary language is not English, such as:

- qualified interpreters
- information written in other languages

If you need these services, contact Shirley Sinclair, Practice Manager & Civil Rights Coordinator

If you believe that FERTILITY CENTER, LLC has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with:

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| <u>Shirley Sinclair, Practice Manager & Civil Rights Coordinator</u> | <u>7407 Ziegler Road</u> |
| <u>Chattanooga TN 37421</u> | <u>423-899-0500</u> |
| <u>423-899-2411</u> | <u>Shirley@MyFertilityCenter.com</u> |

You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, Shirley Sinclair, Practice Manager & Civil Rights Coordinator is available to help you.

You can file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights

- Electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>
- By mail at
U.S. Department of Health and Human Services
200 Independence Ave. SW
Room 509F HHH Building
Washington, DC 20201
- By phone at 1-800-368-1019; 800-537-7697 (TDD)

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>